

Great Outdoors – Los Angeles Chapter

Check Request (If you prefer to have the money transferred to you via PayPal, check the box and provide your email and phone below.)

Make Check Payable to:



Address _____ City _____ State _____ Zip _____

Phone _____ Email _____
ITEMIZED BREAKDOWN OF CHECK TOTAL (ATTACH RECEIPTS, INVOICE, ETC.)

Amount	Description	Activity	Category #
\$			
\$			
\$			
\$			
\$			
\$			
\$			
\$			
\$			
\$			
\$			
\$			
\$			
\$ _____	Total (amount of check)	Notes:	

Check requested by: _____

Signature: _____ Date: _____

Categories							
1	Supplies	2	Telephone	3	Postage/PO Box	4	Rent
5	Printing (newsletter)	6	Other Organization	7	Travel	8	Meetings
9	Camping/Outing Fees	10	Other Outing Expense	11	Bank Charge	12	Dues to Corporate
13	Other Expenses (explain):						

For Treasurer/Financial Officer Use Only		
\$ _____ Check Amount	# _____ Check No.	_____/_____/_____ Check Date